



Longmont Humane Society

Job Description

Veterinary Technician – Shelter Clinic

Essential Duties and Responsibilities

- Performs all pre-surgical duties; conducts pre-surgical physical exams on animals and prepares animals for surgery.
- Calculates, administers and records pre-anesthetic drugs.
- Monitors anesthesia during surgery, through post-anesthesia and recovery.
- Cleans and prepares surgical instruments and ensures supplies are ready for use.
- Maintains communication with veterinary team members about animal care and treatment.
- Assists veterinary and animal care team members with other duties as assigned.
- Responds to emergency situations, administering triage care.
- Performs dental cleanings.
- Prepares laboratory samples and evaluates in-house lab work.
- Prepares and operates digital radiology equipment, and follows radiology safety procedures.
- Administers and records medications and treatments as assigned.
- Performs initial health exams for new shelter animals, and exit exams for animals headed home.
- Maintains appropriate records, documents, and data entry for patients.
- Assists in making decisions about euthanizing animals for medical reasons.
- Maintains satisfactory level of care by attending continuing education.
- Inventories and orders supplies as assigned.

Job Qualifications

- At least 2 years of work experience; previous spay/neuter or animal shelter work experience preferred.
- Credentials (licensed/certified) and CACVT membership a plus.
- Ability to lift and carry 50 pounds.
- Strong verbal and written communication skills.
- Ability to multi-task in a fast-paced environment.
- Shows initiative and is a conscientious worker.
- Sense of humor and ability to be a team player.
- Detail-oriented and exercises good judgment when dealing with the public and animal-related concerns.